



Phone : (033) 2555-4562

Maharaja Manindra Chandra College

20, RAMKANTA BOSE STREET, KOLKATA-700 003

(NAAC Accredited)

Ref. No.....

Date... 29.07.19

LIBRARY NOTICE

Issue of Library Membership Cards to students (First Phase)

It may please be noted that the process of issuing Library Membership Card to the all 3rd year B.A/B.Sc (Hons. +Gen.) students of our college for the session 2019-2020 will commence from 6th August 2019 from Central Library according to the following schedule which is given below.

Place of issue	Semester/Stream	Date	Issuing Time
Central Library, 2 nd Floor	3 rd year B.A/B.SC. / B.Com (Hons.+Gen.)	06/08/19, 07/08/2019 13/08/2019,14/08/2019	11.30- 3.00 pm

Required Documents for issue Library Card:-

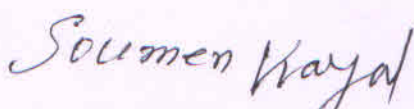
- (i) College Acknowledge Card (Compulsory) or Admission Payment Receipt (Compulsory)
- (ii) Stamp Size colour Photo (1 copy)
- (iii) Submission of old 2nd year Library Cards of existing members (for 3rd year students only).

N.B:

1. Timing of issuing Library Membership Card 11.30 A.M - 3.00 P.M. except Saturday. Saturday Timing: 11 A.M. to 1.30 P.M
2. If any student fails to collect Library Membership cards from Central Library within the period mentioned then he/ she may wait for the Second phase.
3. Please follow the college website and Library Notice Board regularly for any kind of information.


29-07-19

Principal
Maharaja Manindra Ch. College
Kolkata-700 003


H.O.D. 29.7.19
Department of Library
Maharaja Manindra Ch. College
Kolkata-700003